

Village of St. Paris
June 17, 2024
Council Meeting

The meeting was called to order at 7:00 PM followed by the Pledge of Allegiance to the Flag.

Roll call was taken by Mayor Prince. Frank Blair, Joe Curran, Terry Ervin II, Tony Hoyt, Linda Julien and Steve Lett were present. Village Administrator Spencer Mitchell and Fiscal Officer Marc McGuire were also present. Chief of Police Eric Smith was absent.

Linda Julien was sworn in by Mayor Prince with the reading of the Oath of Office and began her term as Village Councilor which concludes on December 31, 2025. Councilor Julien was appointed to Council on June 3, 2024.

Motion was made by Councilor Ervin and seconded by Councilor Lett to approve the Council agenda, as amended. Motion passed.

Public Comments on Agenda Items: none

Motion was made by Councilor Blair and seconded by Councilor Hoyt to approve the Council meeting minutes dated June 3, 2024, as amended. Motion passed.

Mayor's Notes:

- The community fireworks are June 29th at the Graham Middle School. The festivities begin at 5:00 PM and is sponsored by the JSP Fire Association.
- The community pancake breakfast is June 22nd starting at 8:00 AM in the municipal building garage bay.
- Mayor Prince received a call from Connie Flannery regarding her 4 uncles that will fly on the Honors Flight on June 19, 2024. All of the brothers served in the Army and is the first time that 4 brothers will be aboard the Honors Flight. 3 brothers are alive and the other brother's son will be a part of the flight representing his father.

The presentation of financials dated May 31, 2024 was reviewed. **Motion** was made by Councilor Hoyt and seconded by Councilor Blair to approve the financial reports as presented. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of the Bank Reconciliation dated May 31, 2024 was reviewed. **Motion** was made by Councilor Lett and seconded by Councilor Blair to approve the Bank Reconciliation. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of Water/Sewer Account Adjustments dated May 31, 2024 was reviewed. **Motion** was made by Councilor Blair and seconded by Councilor Lett to approve the Water/Sewer Account Adjustments. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

The presentation of the Appropriation Supplemental dated May 31, 2024 was reviewed. **Motion** was made by Councilor Ervin and seconded by Councilor Lett to approve the Appropriation Supplemental. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

Police Department:

- For the month of May, the department had 40 recordable calls for service, 0 arrests and 1 MM citation for 1 charge.
- Chief Smith will advertise the sale of cruisers when he has returned from vacation.
- Chief Smith drove to Brunswick, OH, to receive 2 used ballistic shields that were donated.

Administrator:

- The Harmon Park playground construction is in progress with anticipation that the project will be completed by the end of June.
- The W. Plum Street improvement project contract has been signed by Ranger Earthworks LLC. Administrator Mitchell will meet with the contractor and the engineer to discuss a start date and other details of the project.
- A jetting company was brought in to camera and evaluate the storm sewer tile that runs from W. Troy Street to W. Poplar Street. It was discovered that there is a collapse on the far north end of the tile. When scheduling allows, repairs will be made and further evaluation of the storm sewer will be done.
- The Champaign County Engineer's Office has completed the first part of the Village's street chip and seal. In August, some of the streets that were chip and sealed will be "fogged" to lock in the stone and be more resistant to loose gravel washing into gutters and catch basins. Chip and sealing streets is an affordable improvement that protects the existing streets.

Committee Reports:

Budget:

- The budget committee met on June 7, 2024, to review the 2025 Tax Revenue Budget. Council received the proposed 2025 Tax Revenue Budget for their review prior to the tax budget revenue hearing. Per the recommendation of the Budget Committee, the 2025 Tax Revenue Budget Hearing will be held on July 1, 2024 at 7:00 PM in the council room with the regularly scheduled council meeting to immediately follow. It was noted that the council approved tax revenue budget needs to be submitted to the County Auditor by July 19, 2024. **Motion** was made by Councilor Curran and seconded by Councilor Lett to conduct the 2025 Tax Revenue Budget Hearing on July 1, 2024, beginning at 7:00 PM in the council room, with the regularly scheduled council meeting to immediately follow. Motion passed.

JSP Fire Board:

- The next meeting is scheduled for July 16, 2024 at 7:00 PM at the firehouse.

Land & Buildings:

- The next meeting is scheduled for June 21, 2024 at 10:00 AM in the municipal building.

Park & Trees: none

Planning Commission:

- The next meeting is a special meeting set for June 27, 2024 at 7:30 PM in the council room. The commission will discuss the application for a rezoning request.
- The next regularly schedule meeting is on July 11, 2024 at 7:30 PM in the council room.

Old Business: none

New Business:

- Resolution 1377 – A Resolution to Certify the Current Tax Valuation from the Champaign County Auditor for a Street Renewal Levy. Mayor Prince read Resolution 1377. Resolution 1377 is asking the County Auditor to certify a 4.0 mill, 5-year levy. Councilor Ervin noted that this levy is a renewal, the village is not asking for new money. Councilor Ervin stated that the passage of this levy is important to secure grant money available for street improvements, the village has secured over \$3,000,000 over the last 4 years for infrastructure improvements. Councilor Curran asked about the steps involved in placing the levy on the ballot. Fiscal Officer McGuire stated that the first step is passage of Resolution 1377 and submitting it to the County Auditor for certification. The auditor has 10 days to issue the certification to the village. A second resolution is then needed stating that the village decides to proceed and submit the renewal levy to the voters. This resolution will then be submitted to the Champaign County Board of Elections for certification and to be placed on the election ballot. **Motion** was made by Councilor Curran and seconded by Councilor Lett to approve Resolution 1377. A roll call vote was taken and Council voted in favor 6-0. Motion passed.

Public Comments:

- Charlene Hess, 240 W. Troy Street, thanked Administrator Mitchell for the jetting of the storm tile on W. Troy Street. Ms. Hess also stated that, in regards to the appointment of the new council member and all of the other people who submitted letters of interest, Councilor Curran sent letters to the interested parties regarding the appointment. Ms. Hess stated that there is a private website addressing village activities and that information should be put on the public website so that all of the residents can be informed.
- Jim Reed, owner of property on E. Lynn Street, asked for an update on the Elm Street storm tile. Administrator Mitchell stated that a collapsed tile was repaired and improvements have been made. Mr. Reed expressed concern over the contractor for the W. Plum Street improvement project dumping the torn-up street asphalt on a property on Elm Street and building the property up causing storm water runoff onto surrounding properties.
- Gerard Nannarone, 130 W. Lynn Street, asked if there was an update on the Councilor Blair's letter expressing concern about the Pony Wagon Bike Trail that was submitted to the Village Solicitor. Mayor Prince stated that there is no update.
- Eagles Breed Brotherhood invited all to attend their next meeting on July 20, 2024 at 5:00 PM.

There being no further business, **motion** was made by Councilor Lett and seconded by Councilor Blair to adjourn at 7:37 PM. Motion passed.

Marc McGuire, Fiscal Officer

Susan Prince, Mayor

Date